

EXPERIENCE

SENIOR DESIGNER

TIN HOUSE: PORTLAND, OR · Award-winning literary publisher and writing workshops · Senior Designer: March 2017—May 2022

- · Designer: March 2012–2017 · Intern: June–December 2011
 - · Designed book covers: included staying up-to-date on current trends and communicating with editorial and marketing to meet all expectations
 - Designed and laid out interiors for books and *Tin House* magazine (issues 53–80)
 - · Collaborated with marketing and publicity to conceptualize and produce print and digital assets for each book
 - · Mentored and art directed interns · Developed lesson plans for one-on-one tutorials
 - · Completed production tasks such as correcting and reformatting files, checking printer proofs, and maintaining and organizing schedules
 - · Designed and updated social media content · Created templates and guidelines for ongoing campaigns and in-house brands
 - · Organized and attended equity committee meetings · Assisted in researching and planning ongoing diversity, equity, and inclusion training

COFOUNDER / ART DIRECTOR / DESIGNER

SUBMIT MAGAZINE: PORTLAND, OR · Pacific Northwest College of Art's student magazine · October 2009–2011 (Issues 1, 2, 3, and 5)

- · Established brand and design guidelines
- · Recruited, trained, and coordinated with design assistants · Led a beginner InDesign workshop for the staff
- · Managed layout, maintained production schedules, and conducted press checks

DESIGNER

THE LEADER: PORT TOWNSEND, WA · Weekly newspaper · October 2006—July 2008

- · Designed and laid out newspaper ads, promotions, pages, and special sections
- · Managed the layout of the Classified section and developed a system to streamline the process · Learned and integrated new software for the section and wrote and designed an instructional manual for the company

DESIGNER / EDITOR / WRITER / EVENT ORGANIZER

VIGILANCE: PORT TOWNSEND, WA · Monthly, volunteer-run newspaper · December 2001—April 2005

- · Assisted with layout and general design, including spot illustrations and ads
- · Wrote and edited columns, news, comics, and other sections · Curated content for all sections and enforced deadlines
- · Helped with fundraising and community outreach

BOOKSELLER

THE IMPRINT BOOKSTORE: PORT TOWNSEND, WA · Independent bookstore · 1999–2011 (seasonal 2008–2011)

EDUCATION

BFA, COMMUNICATION DESIGN

PACIFIC NORTHWEST COLLEGE OF ART · Fall 2008—Spring 2012 · Awarded the PNCA Grant, Faculty Recognition Scholarship, and Thesis Writing Award

SKILLS

TECHNICAL: Adobe InDesign, Illustrator, Photoshop, and Acrobat Microsoft Office Mailchimp Keynote and PowerPoint Wordpress After Effects

DESIGN: • Publication cover and interior design • Page layout and typography • Print production • Web and social media graphics • Infographics and data visualization • Vector illustration • Branding and logo design • Merchandise design • Trade show displays and booth planning

OTHER: · Project management · Art directing and mentoring · Diversity, equity, and inclusion committee member · Customer service · Creative problem solving and critical thinking